

Megan Fox

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STRENGTHS

- Effective team leader and contributor
- Outstanding communicator, negotiator and teacher
- Exceptional ability to prioritize, multi-task and follow through
- Expert online and business researcher
- Experienced strategic planner at the departmental and institutional level

LIBRARY EXPERIENCE

Associate Director for Technology and Special Projects, January 2008 –present
Simmons College, Beatley Library, Boston, MA

- Lead the innovative and effective use of technology to enhance Library services.
- Effectively communicate awareness of Library resources and services to the entire Simmons community. Promote internal communication among the Library staff.
- Manage collection development, administration, instruction, marketing and technical support for Library electronic databases.
- With the Director, manage statistical collection, reporting, and analysis.
- With the Director, oversee the launch of new initiatives and integration of new services and functions into the regular work activities of the Library.
- Serve as the library representative on college-wide technology committees, including Technology Governance (responsible for setting campus technology priorities and maintaining the Strategic Plan for Information Technology).
- Serve as research liaison for Simmons administration, and manage research on institutional special projects such as the President's Annual Report, Strategic Plan, Diversity Plans, and Technology Strategic Planning.

Web & Electronic Resources Librarian, August 2000 – December 2007
Simmons College, Beatley Library, Boston, MA

- Plan, promote and coordinate innovative uses of library technology in support of reference, instruction and electronic access to resources. Explore and evaluate emerging developments in information access and delivery in Library, such as OpenURL linking, federated searching, and handheld mobile information.
- Provide leadership for the ongoing development of the Library's Web site, including planning and executing electronic initiatives that enhance access to and use of library services and resources in a Web-based environment. Manage the day-to-day operations of the Library's Web site.
- Coordinate the selection of and access to all library electronic resources (~150 databases). Negotiate subscriptions, contracts, licenses and digital rights of electronic resources. Provide training and support for electronic resources. Manage the \$460K Electronic Resources budget.
- Participate in the instruction program of the Library, including teaching at the physical Reference Desk and through AskNow (digital reference services), offering bibliographic instruction sessions, and organizing seminars on particular electronic resources. Serve as library liaison to the Management department, including responsibility for the selection of all Business reference materials.

Business Information Librarian, May 1998 – May 2004

Harvard Business School Baker Library, Cambridge, MA

- Provide weekend reference assistance to MBA students, faculty, and other patrons at busy Information Services Desk.
- Create bibliographies and finding aids.
- Assist in providing tours, product demonstrations, and Orientation presentations.

Assistant Librarian and Web Advisor, April 1999 – August 2000

Assistant Librarian, July 1998 – March 1999

Simmons College, Graduate School of Management Library, Boston, MA

- Maintained all Simmons College Library Web pages and all Simmons GSM Faculty and Course Web pages, including the integration of library resources into the curriculum.
- Designed and implemented Library Instruction workshops, including handouts and presentation materials, on a variety of business print and electronic sources.
- Coordinated GSML Collection Development, including selection and de-selection of all print and electronic business and career resources.
- Participated in many Library and College-wide committees, including the Library Electronic Resources Committee, WebPAC, GSM Technology Committee, GSM Web Team, Simmons Jump Start Technology Workshops. Chair of the Library Web Committee.

Library Assistant, Sept 1994 – June 1998

Simmons College, Graduate School of Management Library, Boston, MA

- Managed GSML Circulation and Reserves Desk, including hiring and supervising student workers.
- Provided extensive business reference assistance.
- Completed research requests for faculty, including compilation of findings.

Library Circulation Assistant, Sept 1992 – May 1998

Needham Public Library, Needham, MA

- Managed busy circulation desk (evening and weekend shifts).

Library Intern, August 1996

Scholastic Corporate Library, New York, NY

- Provided reference assistance to large corporation, including online searching.
- Evaluated CD-ROMs for Head Librarian.
- Set up Internet stations.

Technical Services Assistant, Summers 1988-1989

The Social Law Library, Suffolk Courthouse, Boston, MA

- Received, registered, labeled and shelved incoming materials.

Library Intern, Spring 1989

Watkinson Rare Books Library, Trinity College, Hartford, CT

- Cared for fragile documents.
- Performed research projects.

TEACHING EXPERIENCE

Simmons College, Graduate School of Library and Information Science

- Instructor, LIS 430: Business Information Services: Fall '02, Fall '01.
- Instructor, LIS 454: Online Information Sources and Services: Spring '03, Summer '02, Spring '02, Summer '00, Spring '00.
- Instructor: special session of Online Information Sources and Services for GSLIS graduates from Vietnam attending IFLA in Boston, August '01.
- Instructor: Online Legal Information Trends for GSLIS for grant funded Locally Employed Staff/Foreign Service National Employees of US Embassy Resource Centers, June '04

Simmons College, Graduate School of Library and Information Science, Continuing Education

- New Technologies You Need to Know - online course: November '05, November '06, April/May '08.
- Intro to Business Information - online course: March '06.
- A Taste of New Technologies - online course: November '04.
- Working the Web: Search Tips and Tricks – traditional course: March '01, November '01, March '02.
- Working the Web: Search Tips and Tricks - online course: March '02, January '03.
- Basic Business Resources Online: March '02.
- Trends in Electronic Reference Resources and Delivery: October '00, March '01.

Boston College, College of Arts & Sciences, Chestnut Hill, MA

- Teaching Fellow, Fall 1993 and Spring 1994. Taught Freshman Writing Seminars.

EDUCATION

MLS, *Simmons Graduate School of Library and Information Science*, Boston, MA. December 1997, GPA 4.0

- Invited member of Beta Phi Mu, the Library & Information Science Honor Society

MA in Literature, *Boston College*, Chestnut Hill, MA. June 1994, GPA 3.9

- Awarded a Boston College First Year Merit Scholarship and Second Year Teaching Fellowship

BA in History and Literature, *Trinity College*, Hartford, CT. June 1992, GPA 3.6

- Graduated with Honors

PROFESSIONAL MEMBERSHIPS

ACRL NE (American College & Research Library, New England):

Business Information Interest Group; Information Technology Interest Group

ALA (American Library Association)

BAABL (Boston Area Academic Business Librarians)

LOCI (Librarians on Online Course Information)

NELIG (New England Library Instruction Committee)

NENON (New England Online Users Group)

SLA (Special Library Association: Business and Finance Division)

INVITED PRESENTATIONS

- Central Massachusetts Regional Library System: Library 2.0 Social Networking Sixpack, Shrewsbury, MA, February 20, 2008
- Trends in Mobile Tools and Applications for Libraries, SouthEastern Massachusetts Library System, John Curtis Free Library, Hanover MA, December 5, 2007
- FLC's Emerging Technologies, Fenway Library Consortium Professional Development and Networking Day, November 16, 2007.
- Trends in Mobile Tools and Applications for Libraries full morning workshop for LILRC, Farmingdale Public Library, Long Island NY, Nov 9 2007
- Trends in Mobile Tools and Applications for Libraries, Internet Librarian, Oct 31 2007.
- Mobile Search, Internet Librarian, Oct 29 2007
- Trends in Mobile Tools and Applications for Libraries, Central Massachusetts Regional Library System, Shrewsbury MA, June 11, 2007
- New Frontiers: New and Emerging Technologies for Libraries, Rhode Island Library Association, Providence RI, June 7, 2007
- Getting A Second Life, Massachusetts Library Association, Sturbridge MA, May 4, 2007.
- Trends in Mobile Tools and Applications for Libraries, Computers in Libraries, Washington DC, April 18, 2007
- Mobile Search (with Gary Price), Computers in Libraries, Washington DC, April 18, 2007.
- Libraries on the Go: Handheld and Mobile Access to Information, TCLC, Rosemont College, PA.
- Libraries on the Go: Handheld and Mobile Access to Information, Phoenix Public Library, Phoenix AZ, November 6, 2006
- Trends in Mobile Tools and Applications for Libraries, Internet Librarian, Monterey CA, October 25, 2006.
- Mobile Technologies in Libraries, North Atlantic Health Science Libraries, Hartford CT, Oct 16, 2006
- Mobile Handheld Trends in Libraries, New York Public Library, New York NY, Sept 12, 2006 full slides
- Eresource Management for GSLIS @ Mt Holyoke, July 29 1006
- New Technologies, Canadian Library Association, Ottawa June 15, 2006
- New Technologies, Rhode Island OLIS Continuing Education, April 25, 2006
- Computers in Libraries 2006, Washington DC, March 26, 2006 "Planning for a Handheld Mobile Future."
- ACRL/NEC ITIG "New Technologies for Library" Smithfield RI December 9, 2005
- Massachusetts Library Association "*Handheld and Mobile: Library on the Go*" Lowell MA November 18, 2005
- Internet Librarian, *Planning for a Handheld Mobile Future* Monterey CA October 25, 2005, ""
- "A Taste of New Technologies" SLA New England, Portland ME, August 25, 2005
- "Tools in Personal Environments: A Taste of New Technologies" NEASIST May 3, 2005 Syndicate, Aggregate, Communicate: New Web Tools in Real Applications for Library, Companies and Regular Folk
- Computer in Library 2005, "*Building Communities in the "Palm" of Your Hand*" Washington DC March 17, 2005
- Computer in Library 2005, "*Dead and Emerging Technologies*" panel participation, Washington DC March 16, 2005
- "*eBook Reading Devices*", eBooks in Illinois Academic Library Conference, March 2005

- Massachusetts Conference of Chief Librarians of Public Higher Educational Institutions (MCCLPHEI) “*Wireless Technologies in Library: A Public Services Perspective*” Falmouth, MA July 6, 2004
- Computer in Library 2004, “*PDA's in Library*” Washington DC March 12, 2004
- Proquest University: ALA Midwinter Preconference “*Wireless in Library*” San Diego January 9, 2004
- Indiana Cooperative Library Services Authority (INCOLSA) Technology Briefing, “*You Can Take It with You: PDA Solutions for Library*” Keynote Speaker November 11, 2003
- “*Wireless Update: A Public Services Perspective*” New England Library Association (NELA) Annual Conference October 27, 2003
- State University of New York Librarians Association (SUNYLA) 35th Annual Conference “*PDA's in Academic Library: We've got the Whole World in Our Palms*” June 4, 2003, Stony Brook, NY
- ACRL Western NY/Ontario “*PDA's in Academic Library: We've got the Whole World in Our Palms*” May 2, 2003, Buffalo NY
- Boston Region Library System – *The Invisible Web*, September ‘02
- Massachusetts Library Association – *Working the Web: Search Tips and Tricks*, May ‘02
- ACRL NE Continuing Education: *I've Got the Whole World in My Palm: Uses of PDAs and Handhelds in Library*, January ‘02
- ACRL NE Continuing Education: *Introduction to the Business Interest Group*, January ‘02
- New England Development Research Association - *What if the Web Went Away*, May ‘01

OTHER ACTIVITIES

- Authored: “The mobile age” in Gordon, Rachel Singer. *Information Tomorrow: Reflections on Technology and the Future of Public and Academic Libraries*. Medford, N.J: Information Today, Inc, 2007.
- One of the experts interviewed for and quoted/cited in De Rosa, Cathy, et al. *Sharing, Privacy and Trust in our Networked World: A Report to the OCLC Membership*. Dublin, Ohio, USA: OCLC, 2007.
- One of the experts interviews for and quoted/cited in Farkas, Meredith G. *Social Software in Libraries: Building Collaboration, Communication, and Community Online*. Medford, N.J: Information Today, 2007.
- Recipient of Simmons Technology Resource Center Mini-Grant for exploration of SecondLife for instruction, '06-'08
- Authored: *Product Pipeline: Ebooks*. Library Journal Net Connect (Spring 2006 supp) p. 18-20, 22
- Fenway Library Consortium Webmaster, August ‘00 – present
- Authored “A Library in Your Palm” in Library Journal's netConnect April 15, 2003
- Planned and coordinated program for NERCOMP, *We've Got The Whole World In Our Palm: PDAs in Academia*, January '03.
- Recipient of Simmons Technology Resource Center Mini-Grant for implementation of Digital Reference services, '02
- Faculty Advisor for the SLA@S (Special Library Association student chapter at Simmons)
- Completed *Technology Needs Assessment* for the Simmons School of Management, Fall '01
- Recipient of Simmons Technology Resource Center Mini-Grant for research on uses of PDA and other handheld technologies in academia, '01