

## Education

Simmons College, Boston, MA  
Bachelor of Arts expected May 2004  
Majors in Graphic Design; Art  
Honors Program, Dean's List, GPA 3.80

Coursework in Typography, Type and Image, Web Design, Advanced Photography, Digital Color Photography, Editing, Layout and Production, History of Photography, Journalism

## Experience

Dana-Farber Cancer Institute, Boston, 2004  
*Intern, Communications*

Design web site and information architecture for journal *Paths of Progress*;  
update web content for intranet

Simmons College, Boston, 2003 – 2004  
*Student Web Designer, Web Services*

Update web content for 28 departments; create new sub-sites; assist with  
redesign of web site; communicate to faculty and staff regarding website changes

Simmons College, Boston, 2003  
*Teaching and Lab Assistant, Digital Color Photography Class*

Assisted students in learning Photoshop; provided troubleshooting for  
computer hardware and software

Simmons College, Boston, 2000 – 2003  
*Research Assistant, Graduate School of Library and Information Science*

Created design and site architecture for Chinese Memory Net project; scanned  
high resolution images for digital library; helped create Microsoft Access  
database of over 2,000 images; converted analog video to digital

Simmons College, Boston, 2002 – 2003  
*Mentor, Verizon Scholars Program*

Created tutorial for Macromedia Flash; taught Photoshop, ImageReady,  
Dreamweaver and Flash; taught core web design principles to 16 students;  
mentored two students in web design

## Technology

IBM PC, Macintosh; Quark Xpress, Adobe Photoshop, Adobe Illustrator,  
Macromedia Dreamweaver, Macromedia Flash, HTML, XHTML, CSS,  
Microsoft Word, Excel, PowerPoint, and Access

### Alissa Miller

69 Woodlawn Street, Number 3

Jamaica Plain, MA 02130

207 841 1929

[alissa.miller@simmons.edu](mailto:alissa.miller@simmons.edu)

[www.simmons.edu/~millera4](http://www.simmons.edu/~millera4)