

# E-Discovery Forum

## A Series of Four Seminars

### **E-Discovery Overview**

**September 25, 2008** Alumnae Hall, Residence Campus, Simmons College

An introduction to key electronic discovery concepts and issues.

#### *Panelists*

Hon. Timothy S. Hillman, U.S. Magistrate Judge, District of Massachusetts  
Dawn M. Curry, Nutter McClennen & Fish LLP  
Daniel K. Gelb, Gelb & Gelb LLP  
Woods K. Abbot, Raytheon Corporation

### **Preservation Obligations and Litigation Holds**

**October 9, 2008** Alumnae Hall, Residence Campus, Simmons College

Presentations about preserving the authenticity of records involved in litigation and managing the legal holds process.

#### *Panelists*

Andrew Cohen, EMC Corporation  
Sean Regan, Symantec Corporation  
Sarah Worley, Pre-Trial Solutions  
Ross Harvey, Graduate School of Library and Information Science, Simmons College

### **Role of the Electronic Records Manager**

**October 30, 2008** Paresky Conference Center, Main Campus, Simmons College

Presentations about the need for records professionals, lawyers, and IT professionals to work collaboratively to address electronic discovery challenges.

#### *Panelists*

Andrew Cohen, EMC Corporation  
Sean Regan, Symantec Corporation  
Sarah Worley, Pre-Trial Solutions  
Charles H. Young, Tufts University

### **Mock Hearing**

**November 20, 2008** Paresky Conference Center, Main Campus, Simmons College

A mock hearing that will illustrate electronic discovery issues. The hearing will include a judge, defense and plaintiff counsel, and a records manager witness.

#### *Participants*

Hon. Robert B. Collings, U.S. Magistrate Judge, District of Massachusetts  
Daniel K. Gelb, Gelb & Gelb LLP  
Eric P. Magnuson, Nutter McClennen & Fish LLP  
Jill Snyder, NARA Northeast Region

*Presented by*



*and*

**SIMMONS**

BOSTON, MASSACHUSETTS

Graduate School of Library and Information Sciences

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**Time** All meetings 12:00pm to 2:30pm  
Registration 12:00pm  
Lunch Served 12:30pm  
Presentations Start 1:00pm

**Registration** <http://www.armaboston.org>  
\$45 ARMA Boston & NEA Members  
\$20 Students  
\$65 Non-members & Walk-ins  
*Complimentary* Speakers, Sponsors, New Members  
Please register at least 3 days before each event

**Lunch** Included with Registration

**Directions** <http://www.simmons.edu/visit/directions.shtml>

**Campus Map** <http://www.simmons.edu/visit/maps/index.shtml>

**Parking** <http://my.simmons.edu/services/business/parking/off-campus.shtml>

**Further Information** <http://web.simmons.edu/~wilczek/ediscovery>  
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